

ATTACHMENT B - PAST PERFORMANCE QUESTIONNAIRE

From: Service Provider (Offeror):
Employee (POC):
Address:
City, State, Zip:
Position:
Phone:

To: Client:
Employee (POC):
Position:
Address:
City, State, Zip:

Reference: Project:
Contract Number:

We are currently responding to the NASA Glenn Research Center's Request for Proposal (RFP) entitled GLENN MULTIPLE Award CONSTRUCTION CONTRACT (GMACC).

A requirement of the Request for Proposal (RFP) is that offerors responding to this solicitation identify both former and current clients as well as request that these client's participation in the evaluation process. In the event you are contacted for information on work we have performed on the project referenced above, you are hereby authorized to respond to those inquiries.

Please complete the enclosed Past Performance Questionnaire and forward it directly to:

NASA Glenn Research Center
21000 Brookpark Road / Mail Stop 60-1
Cleveland, Ohio 44135
Attn: Haumesser, Scott / Contracting Officer

The Contracting Officer can be reached at: 216.433.6800

A response to this questionnaire is requested to the above address by: TBD

We have identified _____ of your organization as the point of contact based on their knowledge concerning our work. Your cooperation is greatly appreciated. Any question may be directed to: _____.

Sincerely,

Enclosure

Past Performance Questionnaire

Name of Contractor:			
Project / Contract #:			
Brief Description of Contract:			
Evaluator:		Position:	
Company:		E-Mail:	
Phone:		FAX:	
Please rate the General Contractor in the applicable areas according to the applicable performance criteria. Performance Rating from 1 = POOR through 5 = EXCELLENT Circle Logical Response as directed or fill in days as necessary.			
NO	PERFORMANCE CRITERIA	LOGICAL	PERFORMANCE RATING
	MANAGEMENT		
1	Contractor's management abilities		
2	Professionalism of Contractor		
3	Small Business Utilization / Subcontractor Management		
4	Contractor's flexibility in handling unforeseen events		
5	Ability to communicate effectively		
6	Ability to coordinate the effort of its contractors		
7	Ability to adjust to schedule changes and outages		
8	Ability to produce required permits/documentation		
9	Response time to routine changes		
10	Overall construction knowledge		
11	Overall performance of Contractor		
12	Your overall customer satisfaction		
13	Your comfort level in hiring the Contractor again based solely on performance		
	TECHNICAL & QUALITY CONTROL		
14	Overall Construction quality and workmanship		
15	Quality of Submittals (design/drawings)		
16	Ability to seek Value-Engineering activities		
17	Ability to follow facility rules		
18	Ability to minimize change orders/claims/requests for equitable adjustment		

19	Ability to minimize lost production time			
20	Ability to minimize construction defects			
21	Ability to complete punch list items timely			
22	Contractor's housekeeping practices			
23	Contractor's knowledge of codes and regulations			
SAFETY PROGRAM				
24	OSHA Violations			
25	Mitigation of OSHA violations			
26	Compliance with Owner's safety programs			
27	Work place violence incidents			
28	Overall evaluation of safety program / safety plan			
29	EPA knowledge and compliance (Any known violations?)	Y	N	
OTHER				
30	DOL knowledge and compliance (Any known violations?)	Y	N	
31	Response time to emergencies and changes	Days		
32	Response time to warranty work requests	Days		
33	Job Completed on time (Explain if No)	Y	N	
34	Job completed ahead of schedule	Y	N	
35	Any known lost time caused by onsite accidents (Explain)	Y	N	
Thank you for your time in responding to this survey				
PROVIDE AN OVERALL CONFIDENCE RATING FOR THIS CONTRACTOR				
<input type="checkbox"/> Very High Level (VHL) <input type="checkbox"/> High Level (HL) <input type="checkbox"/> Moderate Level (ML) <input type="checkbox"/> Low Level (LL) <input type="checkbox"/> Very Low level (VLL) <input type="checkbox"/> Neutral Level (NL)				

Space is provided for comments (additional pages may be used if desired) and comments would be particularly appreciated considering both excellent and less than satisfactory performance ratings.
